

**WORKSHEET FOR MORE COMPLEX MODS TO RWO**

**For items 1-6 below that will be affected by the change in scope of work or change in total estimated cost of project. If there are other administrative changes in addition to the change in scope of work and/or total estimated cost of project, such as change in key personnel, list changes in item # 6 below.**

Instructions: For all changes in the scope of work and/or change in total estimated cost of project, an SF 424, revised statement of work and budget will be required from the University (along with concurrence signature of authorized University official). Please fill in as appropriate. Consider how and where such a change may affect each element of the RWO.

|                        |                           |          |
|------------------------|---------------------------|----------|
| Unit Name and Address: | Cooperative Agreement No. |          |
|                        | RWO No.                   | Mod. No. |

Project Title:

**1. Statement of Work:** \_\_\_ No Change \_\_\_ Changes listed below

(State or attach new or reduced objectives and tasks. University's statement of specific changes to the proposal will be incorporated.)

Explanation:

**2. Reports and Deliverables:** \_\_\_ No Change \_\_\_ Changes listed below

**3. Period of Performance:** \_\_\_ No Change \_\_\_ Changes listed below

From:

To:

Explanation:

4. **Financial Administration** (for changes in total estimated cost):  No Change  Increase  Decrease shown below

Total estimated cost is changed from \_\_\_\_\_ by \_\_\_\_\_ to \_\_\_\_\_.

Total obligation (amount actually funded) is changed from \_\_\_\_\_ by \_\_\_\_\_ to \_\_\_\_\_.

Period covered by this funding (if adding to the amount obligated): (This information is needed to help evaluate proposal; it does not limit the obligation to the period stated unless specifically requested).

From: (month/year) \_\_\_\_\_ To: (month/year) \_\_\_\_\_

Attach revised budget (for changes in total estimated cost of the project).

Explanation of change in total estimated project cost:

5. **Accountable Property Authorized for Purchase or Government Furnished Property**  No Change, or

There is additional accountable property over \$5,000.

Property to vest with :

Entity identified in original RWO, or if different

Government, or

University

List items:

6. **Other Changes.**

Explanation: