

Vehicle Service Center

If you have a vehicle you want in the vehicle service center please provide the vehicle information and mileage at time of entry into the Vehicle Service Center. This information should be emailed to WECFiscal@ifas.ufl.edu.

A new purchase order will be established for the PPD fuel as well as maintenance and repairs.

All mileage logs (original or scanned copy) must be submitted to WECFiscal@ifas.ufl.edu monthly. You have until the 5th of the month to provide the prior month to WECFiscal@ifas.ufl.edu. If we do not receive mileage logs the vehicle comes out of the service center.

Once the vehicle mileage logs are received the Fiscal Assistant III will then charge the appropriate project within 10 business days and provide a copy of the log to Cameron Carter for records.

Vehicles within the WEC vehicle service center can be reserved by contacting Cameron Carter ccriderr@ufl.edu. Please provide Cameron with the vehicle specifics (truck, SUV, 4x4, etc.) in a timely manner prior to field work.